

# Intradistrict Communication

DATE: October 7, 2019

TO: Principals  
Special Education Teachers (Resource & Cluster)

FROM: Lisa Robinson, Administrator of Schools  
Kim Lloyd, Director of Special Education

SUBJECT: Dynamic Learning Maps (DLM) Testing Checklist

Attached is the DLM checklist for all special education teachers who are administering the DLM assessment to any of their students for the 2019-2020 school year. You are required to complete and return the checklist to Jen Birrell at the District Office by Friday, December 20, 2019. This form is also available online at [special.ed.jordandistrict.org/staff/forms](http://special.ed.jordandistrict.org/staff/forms) on the Special Education website.

If you need help completing any portion of this checklist, please contact the Teacher Specialist assigned to your school.

Please direct any questions or concerns to Jen Birrell at 801-567-8905 or [jennifer.birrell@jordandistrict.org](mailto:jennifer.birrell@jordandistrict.org).

