

# Intradistrict Communication

DATE: September 17, 2018

TO: Principals  
Special Education Teachers (Resource & Cluster)

FROM: Dr. Anthony Godfrey, Associate Superintendent  
Kim Lloyd, Director of Special Education  
Courtney Titus, Program Administrator Elementary

SUBJECT: Dynamic Learning Maps (DLM) Testing Checklist

Attached is the DLM checklist for all special education teachers who are administering the DLM assessment to any of their students for the 2018-2019 school year. You are required to complete and return the checklist to Jen Birrell at the District Office by Friday, December 21, 2018. This form is also available online at [specialed.jordandistrict.org/staff/forms](http://specialed.jordandistrict.org/staff/forms) on the Special Education website.

If you need help with any portion of this checklist please contact your schools assigned Teacher Specialist.

Please direct any questions or concerns to Jen Birrell at 801-567-8905 or [jennifer.birrell@jordandistrict.org](mailto:jennifer.birrell@jordandistrict.org) or you may contact Courtney Titus at 801-567-8904 or [courtney.titus@jordandistrict.org](mailto:courtney.titus@jordandistrict.org).