

Intradistrict Communication

DATE: July 29, 2020
TO: High School Principals
FROM: Brad Sorensen, Administrator of Schools
SUBJECT: Driver Education Expectations & True Time Adjustments

Beginning August 3, 2020, True Time will continue to be entered at instructor's convenience to allow for flexibility but we ask all driver education instructors when submitting in True Time to include the following information below:

- Expectations for Road Driving –
 - Record the names of students being driven on roads in True Time (please add this in the note section and include the first and last name of each student).
 - Each student driven requires 45 minutes of instruction and observation. Three students per vehicle allows the instructor to record 2.25 hours for pay. Two students per vehicle allows the instructor to record 1.5 hours for pay.
 - Three road sessions are required per student with an additional road testing session for a total of four road driving sessions (3 hours per student for road driving).
 - All vehicles should have three students in each vehicle during road driving unless a last minute cancellation occurs. Never drive with just one student.
 - *Utah Code 53-3-5-505.5 (Six (6) hours of behind-the-wheel AND six (6) hours of observation training. Three of the six hours may be substituted with: A multiple-car driving range. Two range hours equals one BTW hour)*

- Expectations for Range Driving –
 - Record the names of students driving on the range per two-hour session in True Time (please add this in the note section and include the first and last name of each student).
 - Each student requires six hours of range driving (three two-hour sessions). Instructors may receive two hours of pay per two hour range session. Range sessions should be maximized using the following number of vehicles for each session by school as indicated below:
 - Bingham – Eight vehicles – seven cars / one truck

- Copper Hills – Seven vehicles – six cars / one truck
 - Herriman – Eight vehicles – seven cars / one truck
 - Mountain Ridge – Eight vehicles – seven cars / one truck
 - Riverton – Six vehicles – five cars / one truck
 - West Jordan – Six vehicles – five cars / one truck
- *Utah Code 53-3-5-505.5 (Three of the six hours may be substituted with: A multiple-car driving range. Two range hours equals one BTW hour.)*
- Summer Session Hours
 - Instructors may record up to 30 hours of pay for each summer classroom session which includes 3 hours of preparation time. Each student is required to receive a minimum of 27 hours face-to-face instruction. Each student is required to receive 30 hours of instruction for the online classroom.
 - A school may not teach more than two sessions per summer and each session shall not be completed in less than one week.
 - Record the time and days the class was taught in True Time for each session.