

JORDAN SCHOOL DISTRICT
Anthony Godfrey, Ed.D., Superintendent of Schools
West Jordan, Utah

Intradistrict Communication

DATE: March 20, 2025

TO: All Principals
Administrative Assistants

FROM: Administrators of Schools

SUBJECT: Stipend for Department Chairs and Team Leaders

Stipends for Department Chairs and Team Leaders will be paid in May.

- Elementary Schools may pay \$300 for 8 Team Leaders.
- Middle Schools may pay \$500 for 12 Department Chairs or Team Leaders.
- High Schools may pay \$500 for 16 Department Chairs or Team Leaders.

A Google timesheet roster will be shared with principals and administrative assistants, and should be completed by Friday, April 25, 2025. Department Chairs or Team Leaders will be paid out of the same program number from which their salary is paid.

Kauri Sue, River's Edge, South Valley, and JATC will be paid as middle schools. If a school houses an additional special education program (cluster program or preschool program), it will have an additional team leader allocation.

Budget Code

10 xxx xxx 2218 131

10 xxx 7551 2218 131 (Special Education)