

# Intradistrict Communication

DATE: December 10, 2025

TO: Middle School Administrators  
High School Administrators

FROM: Michael Anderson, Associate Superintendent  
Brad Sorensen, Administrator of Schools, High School  
Cody Curtis, Administrator of Schools, Middle School  
Travis Hamblin, Director of Student Services  
Stacey Worthen, School Counselor Consultant

SUBJECT: Credit Guidelines Update

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The updated 2025-2026 Jordan School District Credit Guidelines is now available. The updated version is posted on the Jordan School District School Counseling website.

You can access the Credit Guidelines here:

 [Credit Guidelines – Jordan District Counseling Website](#)

*(Feel free to bookmark or share with your teams.)*

To make it easier to see what has been added or clarified, here is a quick overview of what's new in this update:

- Middle School Program of Study
- Jordan Credit Center (JCC)
- Demonstrated Competencies
- Civics & Government/Citizenship Course Requirement (FYI, *no changes at this time*)
- Grade Composite Matrix for Transfer Credit
- High School Credit Earned in Middle School

If you have questions or would like support reviewing the updates with your counseling or registrar teams, please feel free to reach out. Counselors and registrars will also receive an email notifying them of the Credit Guidelines update. Please direct any questions to Stacey Worthen, *School Counselor Consultant*, at 801-567-8309.

Thank you for your continued partnership in ensuring students receive accurate, equitable pathways toward graduation.