

Intradistrict Communication

DATE: December 9, 2025

TO: Principals and Assistant Principals

FROM: Michael Anderson, Associate Superintendent
Travis Hamblin, Director of Student Services
McKinley Withers, Health & Wellness Consultant
Michelle Reyes, Attendance/Prevention Specialist

SUBJECT: December Attendance Newsletter, Attendance Video & Winter Break Resources

Administrators,

Please review the following attendance resources to support your school's efforts.

- **December Attendance Newsletter** – which includes:
 - Resources for school leaders addressing chronic absenteeism with an attendance team at the school level.
 - Premade Resources to communicate with families and students about the upcoming winter recess



English-
[Winter Recess Reminder](#)

Spanish-
[Winter Recess Reminder](#)

- Easy access to attendance resources, including:
 - USBE Attendance Webinar-January 13, 2026 @ 10:30 am
 - Short [video](#) suggesting three pillars to employ to address chronic absenteeism in your school
 - [Parent Square](#) offers direction on successful attendance teams to address attendance
 - [Parent Powered](#) suggests 4 tips for family partnership to reduce absenteeism
- **Monthly Attendance Nudge:**
 - Suggested Elementary Level Nudge- [Attendance Builds Stronger Reading Skills, Spanish](#)
 - Suggested Secondary Level Nudge- [Consistently Missing School Leads to Learning Loss, Spanish](#)



Questions? Contact Michelle Reyes at michelle.reyes@jordandistrict.org or 801-567-8205.