

# DAY 3 PLANNING DAY EVIDENCE FORM

## Purpose of Day 3 Mathematics Teachers' Planning Day

This planning day is designed to help K-5 mathematics teachers effectively prepare for the school year by leveraging knowledge from the Open Up Curriculum training (Days 1 and 2). It offers flexibility for teachers to focus on planning activities that best suit their needs, ensuring readiness for successful curriculum implementation.

To earn the Day 3 stipend or substitute coverage, please follow these steps:

1. **Sign up for Day 3:** Here are the sign-up links for Day 3
  - [Kindergarten](#)
  - [Grade 1](#)
  - [Grade 2](#)
  - [Grade 3](#)
  - [Grade 4](#)
  - [Grade 5](#)
2. **Complete Day 3:** Make sure your principal knows when you are completing your Day 3 planning. Teachers may choose to earn a \$400 stipend for planning off-contract time during the summer or have T&L cover the cost of a substitute during contract time before the end of the school year.

### Suggested Activities:

- Backwards Planning Unit 2: Plan from desired outcomes to ensure alignment with learning objectives.
  - Preparing and Organizing Lesson Materials: Arrange lesson materials for smooth instruction.
  - Lesson Study and Effective Questions: Collaborate to develop questions that stimulate critical thinking.
  - Doing the Actual Problems: Work through curriculum problems to explore various strategies.
  - Examining Assessments: Analyze assessments to connect them to the unit's big ideas.
  - Organizing Centers: Set up math centers for hands-on learning.
3. **Upload this evidence form with a principal signature:** Teachers will submit this Day 3 evidence signature page through the [Day 3 Stipend/Substitute Submission Google Form](#).

**IMPORTANT NOTE: The principal will review the evidence and sign the form.  
Teachers are NOT required to upload evidence themselves.**

### Teacher Information

Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

### Principal Approval

I have reviewed the evidence for this teacher's Day 3 planning. The teacher is approved to receive a \$400 stipend or substitute compensation.

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_