

Intradistrict Communication

DATE: April 30, 2018

TO: High School Principals and Counselors

FROM: C. Brad Sorensen, Administrator of Schools
Holly Bell, Secondary Counseling Specialist
Sharon Jensen, Principal, Valley High School

SUBJECT: Critical Dates Regarding 24-credit Diploma through Valley High School

Counselors and students planning to graduate with a 24-credit diploma from Valley High School need to be aware of the following date/deadlines:

- May 14, 2018 Names of all students planning to graduate with a 24-credit diploma must be submitted to Sharon Jensen, Principal of Valley High School.
- All students who are planning to walk at Valley High School’s graduation ceremony need to contact Jostens at 1-800-JOSTENS immediately to order the Valley High School cap and gown package. If they have previously ordered from their boundary school, Jostens will help them with the cancellation and reorder of Valley High School colors.
- May 21, 2018 Deadline for official transfer of student to Valley High School.
All transfer students must have credits complete and transcripts reviewed by their boundary school before transfer is submitted. Valley High School registrar will complete all transfers on May 21st.
- May 23, 2018 All students who are planning to walk during the Valley High School Graduation Ceremony must attend one of the following meetings at Valley High:
 12:30 p.m. 4:00 p.m.
Each meeting will be approximately one hour. Students will not be allowed to walk with fellow graduates if they do not attend one of these meetings. Caps and gowns will be distributed at the end of this mandatory meeting.
- May 30, 2018 Valley High School Graduation Ceremony 2:00 p.m.
Salt Lake Community College
Lifetime Activities Center (4600 S. Redwood Rd, Taylorsville)
- May 31, 2018 Students who do not wish to attend the graduation ceremony may pick up their diploma at Valley High School.

Please make note of these important dates and ensure they are communicated to students who are planning to use this option.

*Attached are instructions and the application for a 24-credit diploma through Valley High School.