

## Crucial Policy and Concerns Review for Licensed Employees

Jordan School District employees are responsible for knowing and adhering to all District policies and procedures. The following is a list of policies and concerns that are to be reviewed annually. A review of these policies will be available to all employees through Skyward's Online Forms. Employees will receive a message upon login to Skyward Employee Access to complete the process. In addition, the form will be available through Skyward Employee Access by selecting "Online Forms" under "Employee Information." The summaries provided in the review are not policy, so it is imperative to read applicable policies in their entirety when dealing with school, student, and personnel issues. The Jordan School District Policy Manual can be found at <http://policymanual.jordandistrict.org/>.

Call USER support at 801-567-USER (8737) for assistance.

### Personnel Policies

- **DP324 NEG Sick Leave – Licensed**
- **DP335 NEG Personal Leave – Licensed**
- **DP336 NEG Leave of Absence (1 Year) – Licensed**
- **DP337 NEG Leave of Absence (15 Days) – Licensed**
- **DP322 Family and Medical Leave Act**
- **DP311 Evaluation of Licensed Employees**
- **DP316 NEG Orderly Termination Procedures -- Licensed**
- **DP318 Resignations – Licensed**
- **DP356 Substance Abuse-Free Work Environment**
- **DP358 Employee Discrimination and Harassment**
- **DP353NEG Assault or Abuse of Employees**
- **DP371 Employee Information Network Acceptable Use Policy and Social Media**
- **DP374 Employment Background Checks**
- **DP346 Industrial Accidents**
- **AA409 Scope of Employment**
- **AA444 Employee Involvement in Private, But Public Education-Related Activities**

### Student, Instructional, and School Management Policies

- **AS70 Child Abuse-Neglect Reporting by School Personnel**
- **AS97 Management of Concussions and Traumatic Head Injuries**
- **AS85 Medication in the School Setting**
- **AA419 Student Conduct and Dress**
- **AS67 Discipline of Students**
- **AA418 Discipline of Students – Staff Responsibilities**
- **AS90 Drugs and Alcohol**
- **AS94 Student Discrimination and Harassment**
- **AS95 Conduct related to School Activities**
- **AS96 Extracurricular Activity Privileges**
- **AA408 Fees**
- **AA445 Student Information Network Acceptable Use Policy**

- **AA432 Student Attendance and Teacher Disclosure Statements**
- **D200 Philosophy of Instruction**
- **DE505 Acceptable Use of Copyrighted Materials in Jordan School District**
- **AA437 Parental Involvement and School Community Councils**
- **DA158 School Trespass**
- **AS93 Open Enrollment (School Choice)**
- **DA151 Use of Public School Buildings and Grounds as Civic Centers**

Video Presentations

- **Universal Precautions Video**
- **JSD Social Media Guidelines Video**
- **Automated External Defibrillator (AED) Overview Video**
- **Globally Harmonized System (Hazard Communication Training) Video**