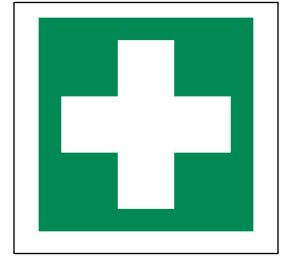


Jordan School District
Instructions for registering for online First Aid/CPR/AED



1. Go to www.nsc.org
2. Hover over “Safety Training”, move over to “First Aid” and drop down to “Online Training”
3. Click on blue “Learn More”
4. Click on “Purchase NSC First Aid, AED, CPR Online”
5. Click on “Individual”
6. Scroll down to NSC First Aid, CPR & AED Online (\$19.95) and check box
7. Click on “New Customer” and create a login and password (write it down and save it!)
8. Click “Continue”
9. Enter billing information
10. Enter credit card information
11. Complete purchase
12. Print confirmation page for your records and to submit for reimbursement at your school
13. Check your email for a link to access courses
14. Click on link and enter login and password
15. Watch the presentation and take the quizzes as prompted. You don’t need to watch it all in one sitting—plan to allow 4-5 hours total to complete the training.
16. Be sure to print off your completion certificate when you finish and BRING IT WITH YOU to the skills pass off
17. Sign up for an in-person skills pass-off with District nurses through your JPLS account (see instructions below)

Instructions for registering for in-person skills pass-off

1. Log in to JPLS with your username and password
2. Click on “Professional Learning” along the top
3. Enter “CPR” into the search bar and click “search”
4. Scroll down to the date you can attend and click “register” on the right side
5. Click “Next”, then you’ll see a confirmation that you’re registered.
6. Be sure to arrive on time for your chosen pass-off time and bring your completion certificate from the online training course. This is required to be issued a certification.
7. If you need to cancel or change your in-person skills pass-off time slot, please email: Amanda.hansen@jordandistrict.org.

