

**Important Payroll dates for August 2020:**

Payroll Due:	August 4
Last day to change direct deposit accounts	August 10
** Please let Payroll know of any changes to your account after this date. Any bank account changes will affect your check on payday.	
Paychecks available for viewing in Employee Access	August 21
** Strongly recommended	
Payday	August 25

**True Time Deadlines**  
**for Pay Period**  
**July 1 – August 2, 2020**

Employee Final Submittal:	August 5
First Approval:	August 7
Final Approval:	August 11

**Please inform new True Time employees of these deadlines.**