

Intradistrict Communication

DATE: Thursday, December 6, 2018

TO: High School Principals
Middle School Principals

FROM: Dr. Anthony Godfrey, Associate Superintendent
Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: Annual Utah Aspire Plus Summative Administration Training for Test Coordinators and Administrators

To prepare for the 2019 end-of-year Utah Aspire Plus Summative tests, principals, or their administrative designees, and school test coordinators are asked to attend one of the six following training sessions:

Date:	JPLS Section #	Time:	Location:
Jan. 28, 2019	101341	8:00 am – 11:30 am	PDC 101
		12:30 pm – 4:00 pm	PDC 103
Jan. 30, 2019		8:00 am – 11:30 am	PDC 103
		12:30 pm – 4:00 pm	PDC 101

Registration for this training is required through JPLS utilizing the section information above: <https://jpls.truenorthlogic.com/ia/render.userLayoutRootNode.uP>

Principals please note the following:

- School test coordinators are required to attend one of the training sessions.
- Test coordinators and administrators will be expected to train school faculty members and other school personnel who will be administering or assisting in the administration of the 2019 RISE Summative assessments. This training should be done on an annual basis prior to the Summative window.
- This will be a hands-on training. Please bring your own device so you can easily navigate the Utah Aspire Plus system.

Because of the unique considerations for the administration of the Utah Aspire Plus subtests, we ask that each school bring a draft of their 2019 testing schedule to this training as you will have an opportunity to collaborate with other schools to refine your testing schedule. As you develop your testing schedule draft, please remember the following considerations:

- Subtest testing times (these are actual test times – you’ll want to add another 10-20 minutes for distributing devices and going through the subtest’s script):

- English = 45 minutes
- Reading = 90 minutes
- Math = 90 minutes
- Science = 60 minutes
- Once a subtest has started, *students must complete that subtest in one sitting.*
- Subtests can be administered in one block on the same day with scheduled breaks or on separate days. Regardless of which option you choose, you will need to decide how you will work your bell schedule and how it will affect the other grades not testing on Utah Aspire Plus.
- The Utah Aspire Plus and RISE tests cannot be administered in the same testing room.
- The Utah Aspire Plus is a grade-specific test. All 9th and 10th graders will take the test. There is a version for 9th graders only and a different version for 10th graders only. If you have students from another grade in a grade level course that will be administering the UA+ (i.e., 8th graders in a 9th grade secondary math 1 course), they will need an alternate activity as they cannot participate in the UA+ test.

Please direct any questions you have regarding this training to Brooke Anderson, 801-567-8393 or brooke.anderson@jordandistrict.org or Ben Jameson, 801-567-8243 or ben.jameson@jordandistrict.org.