



2016-17
HR ADMINISTRATOR TRAINING

The Human Resource Administrators are offering the following voluntary trainings.
All Current Administrators are invited to attend.

October 5, 2016 – 9:30 a.m. or 2:00 p.m.

Crafting a Solid “Plan for Improvement” (PFI) - Licensed
“Corrective Action Plan” (CAP) – Classified
APT/LOA Underqualified - Licensed

January 25, 2017 – 9:30 a.m. or 2:00 p.m.
Optimizing HR Strategies for Effective
“RIS, HIRES & TRANSFERS”

February 9, 2017 – 8:00 a.m. / 10:00 a.m. / 1:00 p.m.
Choose 1 (one) Session
Navigating “Teachers-Teachers.com” (bring your laptop)
Gretchen Bull-Switzer

All training sessions will be held in the ASB Auditorium.

All revisions highlighted in red

Updated: 9/16/2016