

Administrative Internship Openings 2022-23

NEW FULL TIME (PAID) ADMINISTRATIVE INTERNSHIP OPENINGS for 2022-23

JORDAN SCHOOL DISTRICT is offering Elementary and Secondary paid administrative internship openings for the 2022-23 academic year. These positions are available immediately. Applications are open now through July 6, 2022 at midnight. Please only apply once under your preferred level.

Please refer to the details below:

- Applicants must select their level of preference (elementary, middle or high) and submit only one application.
- Selected applicants will be interviewed.
- Assignments are for 1-year only, with no guarantee of a permanent administrative position.
- Internal applicants, if selected, will be treated as an employee on a leave of absence for the current school year. Internal applicants chosen as an intern will have the right to return to a comparable licensed position at the end of the internship.

Applicants must:

- 1) be enrolled in a university administrative/leadership program, OR
 - 2) have a current in state or out-of-state administrative license, OR
 - 3) be in the JSD Administrative Pool.
- Elementary Administrative Interns are paid on a teacher salary schedule – 187-day contract plus 20 additional days (total of 207 days).
 - Secondary Administrative Interns are paid on a teacher salary schedule – 187-day contract plus 10 additional days (total of 197 days).
 - A night stipend will be added according to level.
 - Assignment locations are to be determined.

If you are interested in this internship opening, click here to apply!

<https://www.applitrack.com/jordandistrict/onlineapp/>

Click here for a Frontline application tutorial <https://employment.jordandistrict.org/wp-content/uploads/sites/34/How-to-Apply-Frontline.pdf>