

# Summer 2025 ADMINISTRATOR TRAINING



**June 11 & 12**  
or  
**June 18 & 19**



**08.00 AM - 3:30 PM**



**JATC-S Building**



**Leslie Kawai**  
RBL Principal



**Willie Spears**  
Author, Educator, Coach



**Commander Scott Byrd**

This is a mandatory 2-day in-person training for all administrators. Lunch will be on your own.

# AGENDA Day #1

8:00 - Introduction

8:15 - A Model for Performance Results-

Leslie Kawai, RBL Principal

10:00 - Break

10:15 - Essential Skills for Successful Leadership

12:00 - Lunch on your own



1:30 - Trust Equation and Managing Self

2:30-3:30 - Feedback and Difficult Conversations

# AGENDA Day #2

8:00 - Welcome

8:15 - Commander Scott Byrd,

Commander, Emergency Services Division,  
Nashville, TN

9:45 - JSD District Safety Information

10:15 - Break

10:30 - Willie Spears

Speaker, Author, Educator, Coach

12:00 - Lunch on your own

1:30-3:30 - JSD Portrait of a Graduate

