

Intradistrict Communication

DATE: Thursday, September 26, 2019

TO: Elementary Principals

FROM: Dr. Shelley Nordick, Administrator of Teaching and Learning
Ben Jameson, Director of Evaluation, Research and Accountability

SUBJECT: Acadience Reading Training for Classroom Aides

With the growing importance of progress monitoring students between Acadience Reading benchmark periods, we realize that many schools are utilizing classroom aides to progress monitor students who are Below and Well Below Benchmark. To lighten the burden on schools to provide the necessary test administration training to these classroom aides, the Evaluation, Research & Accountability Department will provide a three-hour hands-on training to school personnel responsible for administering Acadience Reading progress monitoring.

Classroom aides may attend the training as part of their normal contracted hours. There is no funding to pay them outside of their contracted hours, though schools may use their allotted testing pool hours to cover these extra hours for training. Classroom teachers may also attend the training, but schools will be responsible to cover the cost of a substitute or pay for off-track year-round teachers. It is **not** recommended that schools use their testing pool hours to cover the cost of training for teachers.

Training participants may register for one of the sessions listed below on JPLS (course #101492):

Date	Location	Time	Comments
Monday, Oct. 7	ASB PDC 113	8:30-11:30 am	All of the sessions are the same. Participants need attend only one session. Register on JPLS using course #101492.
		12-3 pm	
Tuesday, Oct. 8	ASB PDC 113	8:30-11:30 am	Sections are capped at 35 participants.
		12-3 pm	

Please contact Shannon Johnson (801-567-8873 or shannon.johnson@jordandistrict.org) or Ben Jameson with any questions.