

Intradistrict Communication

DATE: Thursday, August 13, 2026

TO: Elementary Administrators

FROM: Carolyn Gough, Administrator of Teaching and Learning
Ben Jameson, Director of Assessment, Research and Accountability

SUBJECT: Acadience Reading Training Options

Any school personnel that will be involved in administering the Acadience Reading benchmarks in grades 4-6 and/or progress monitoring probes in K-6 should be trained in test administration procedures on an annual basis. There are several training options depending on the employee's work assignment.

Classroom Teachers and Instructional Coaches

Teachers and coaches need complete only one of the following options:

- Training Option 1: In-person training – Please sign up using this [link](#). The in-person course is a half day. Schools will need to cover the cost of a sub if sending a classroom teacher.
- Training Option 2: [JSD Acadience Training](#)

ESP Employees

ESP employees should complete one of the following options as part of their regular contract time:

- Training Option 1: In-person training – Please sign up using this [link](#). The in-person course is a half day. Schools will need to cover the cost of a sub if sending a classroom teacher.
- Training Option 2: [JSD Acadience Training](#)
- Please note that ALO account access will be granted once ESP employees successfully complete one of the two training options listed above.

If any employee needs one-on-one mentoring or extra support for administering Acadience Reading benchmarks or progress monitoring probes, time with the district's Acadience Mentor can be requested [here](#).

In addition, training resources, testing practice materials, how-to instructions, and printable student materials may all be found on the [Acadience Reading Resource Hub](#).

For questions about Acadience Reading training, please contact Janice Sperry in Assessment, Research & Accountability.