

# Intradistrict Communication

DATE: April 15, 2020

TO: High School Principals, Assistant Principals and Counselors

FROM: C. Brad Sorensen, Administrator of Schools  
Stacey Worthen, Secondary Counseling Specialist  
Sharon Jensen, Principal, Valley High School

SUBJECT: Critical Dates Regarding 24-credit Diploma through Valley High School

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Counselors and students planning to graduate with a 24-credit diploma from Valley High School need to be aware of the following date/deadlines:

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|---------------|--|
| May 21, 2020  | Names of all students planning to graduate with a 24-credit diploma must be submitted to Sharon Jensen, Principal of Valley High School.   |
| May 22, 2020  | Deadline for official transfer of students to Valley High School.<br>All transfer students must have credits complete and transcripts reviewed by their boundary school before transfer is submitted. Valley High School registrar will complete all transfers on May 22 <sup>nd</sup> . |
| May 28, 2020  | Graduation Ceremony meeting to be held for those students who are planning to participate in the Valley High School Graduation Ceremony.<br>More information will be shared at a later date.   |
| June 03, 2020 | Valley High School Graduation Ceremony - TBD   |
| June 04, 2020 | Students who do not participate in Valley High School's Graduation Ceremony may pick up their diploma at Valley High School by appointment only.   |

Please make note of these important dates and ensure they are communicated to students and their parents who are planning to use this option.

\*Attached are instructions and the application for a 24-credit diploma through Valley High School.