

# 2023-24 GROW WITH US Job Fairs



**January 24th** is our final job fair of the 2023-2024 school year! This is a great opportunity to fill mid year vacancies.

Representation at this event is required. Representation can be any member(s) of your administration or team leads.

Schools and Departments may begin setting up at 5:15 p.m. the night of the Job Fair. We recommend arrival at least 30 minutes before the event start time.

If you have special needs regarding this event, contact Jane Olsen at [jane.olsen@jordandistrict.org](mailto:jane.olsen@jordandistrict.org).

*Advertising is essential for this event to be successful.* Signage, social media templates and email templates for everyone to use in your school locations can be found in the link below. We encourage you to utilize the marketing materials created.

Advertising for this event will include a postcard sent to homes within Jordan boundaries.

| Date               | Time      | Location   |
|--------------------|-----------|--|
| January 24th, 2024 | 6 to 8 pm | Copper Mountain Middle<br>12106 Anthem Park Blvd<br>Herriman, Utah 84096 |

**\*Suggested parking for administrators is located in the lot on the North side of the building, entering the lot through the North entrance and staying to the Northside of the building.**

## ADVERTISING PACKS AVAILABLE

HR has created a Google Drive Folder full of ways for you, your faculty and staff to help us advertise this community-wide event. There are tutorials with instructions on how to use each design are available now. Designs will be available on Tuesday, December 19th. Click or copy and paste the following link to access the folder. <https://drive.google.com/drive/folders/1BitgL6PvFN604q0xTo5klauMHZUyWRj3?usp=sharing>

*See you there!*

