

# Intradistrict Communication

DATE: March 28, 2023

TO: All Principals and All Counselors

FROM: Travis Hamblin, Director of Student Services  
Stacee Worthen, Secondary Counselor Consultant

SUBJECT: 2023-2024 Comprehensive School Counseling Program (CSCP) Calendar

CSCP dates are planned in advance so that individual counseling teams will include them in their school and CSCP calendars. It is essential that counselors are allowed to prioritize CSCP meetings as they work to perform their other duties and tasks assigned to them.

## **CSCP Summer Professional Development**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
August 9, 2023	8:00am-3:00pm	JATC South—Auditorium

## **CSCP School Mental Health Team (SMHT) Annual Training**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
August 15, 2023	8:00am-3:00pm	Fort Herriman MS—Audit.

## **CSCP In-Service Trainings**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 13, 2023	8:00am-10:00am	(Session 1) JATC South—Auditorium
	10:15am-12:15pm	(Session 2) JATC South—Auditorium
December 13, 2023	8:00am-10:00am	(Session 1) JATC South—Auditorium
	10:15am-12:15pm	(Session 2) JATC South—Auditorium
February 7, 2024	8:00am-10:00am	(Session 1) JATC South—Auditorium
	10:15am-12:15pm	(Session 2) JATC South—Auditorium
April 10, 2024	8:00am-10:00am	(Session 1) JATC South—Auditorium
	10:15am-12:15pm	(Session 2) JATC South—Auditorium

These in-service trainings will have two available sessions, but are subject to change. Counselors will only need to attend 1 session each quarter. **All counselors are expected to attend each scheduled Counselor In-Service.**

## **CSCP Professional Learning Community (PLC) Meetings**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 8, 2023	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
October 13, 2023	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
November 10, 2023	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
December 8, 2023	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
January 12, 2024	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
March 8, 2024	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
May 10, 2024	7:30am-9:00am ( <i>Secondary</i> )	JATC South—Auditorium
	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
<b>4<sup>th</sup> Friday PLC Meetings for Elementary Counselors</b>		
<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 26, 2024	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
March 22, 2024	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
April 26, 2024	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium
May 24, 2024	1:30pm-3:00pm ( <i>Elementary</i> )	JATC South—Auditorium

PLC are on the 2<sup>nd</sup> Friday of each month and are split between Secondary and Elementary levels to align with PLC time at the school. Elementary counselors will have an additional PLC meeting on the 4<sup>th</sup> Friday each month that Elementary is in school. There are no PLC meetings in February. **All counselors are expected to attend each scheduled PLC.**

## **CSCP Steering Committee Meetings**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 6, 2023	8:00am-12:30pm	JSD—Room 129
November 1, 2023	8:00am-12:30pm	JSD—Room 129
January 10, 2024	8:00am-12:30pm	JSD—Room 129
March 6, 2024	8:00am-12:30pm	JSD—Room 129
*May 1, 2024	8:00am-12:30pm	JSD—Room 129

Steering Committee Meetings will host secondary schools on the 1<sup>st</sup> Wednesday of every other month (exception in January) at the Jordan School District (JSD) Offices. \*The annual budget updates and training will be in the May meeting. **One representative from each school (typically the team lead) is expected to attend each scheduled meeting.**

## **New Counselor Trainings**

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<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 20, 2023	8:00am-11:00am	JATC South—Auditorium
October 18, 2023	8:00am-11:00am	JATC South—Auditorium
*November 15, 2023	8:00am-1:00pm	JATC North—Front Entrance
January 24, 2024	8:00am-11:00am	JATC South—Auditorium

\*The November training will be held from 8:00 am to 1:00 pm to allow tours of both Jordan

Academy for Technology and Careers campuses. **All new counselors and interns are expected to attend New Counselor Training.**

**Counselor Collaborative Committee Meetings**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
September 21, 2023	8:00am-11:30am	JSD—Room 230
October 19, 2023	8:00am-11:30am	JSD—Room 230
November 16, 2023	8:00am-11:30am	JSD—Room 230
December 20, 2023	8:00am-11:30am	JSD—Room 230
January 31, 2024	8:00am-11:30am	JSD—Room 230
February 28, 2024	8:00am-11:30am	JSD—Room 230
March 13, 2024	8:00am-11:30am	JSD—Room 230
April 17, 2024	8:00am-11:30am	JSD—Room 230
May 15, 2024	8:00am-11:30am	JSD—Room 230

Counselor Collaborative Committee meeting representatives are selected by the Jordan School District Secondary Counselor Consultant. Committee members may be assigned to lead on additional committee work groups.

**BRISC Trainings**

*Brief Intervention for School Clinicians (BRISC) - University of Washington - Kristy Ludwig, Ph.D.*

<u>COHORT 1</u>	<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
	September 15, 2023	8:00am-4:00pm (Day 1)	Valley HS—Auditorium
	September 18, 2023	8:00am-12:30pm (Day 2)	Valley HS—Auditorium
	September 27, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom
		11:30am-12:00pm (Group 4)	Zoom
	October 11, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom
		11:30am-12:00pm (Group 4)	Zoom
	November 8, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom
		11:30am-12:00pm (Group 4)	Zoom
<u>COHORT 2</u>	February 2, 2023	8:00am-4:00pm (Day 1)	Valley HS—Auditorium
	February 5, 2023	8:00am-12:30pm (Day 2)	Valley HS—Auditorium
	February 14, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom
		11:30am-12:00pm (Group 4)	Zoom
	February 28, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom
		11:30am-12:00pm (Group 4)	Zoom
	March 13, 2023	10:00am-10:30am (Group 1)	Zoom
		10:30am-11:00am (Group 2)	Zoom
		11:00am-11:30am (Group 3)	Zoom

11:30am-12:00pm (Group 4) Zoom

**BRISC Follow-Up Consultations:**

There will be 4 groups for each cohort. Each cohort will also attend 4 consult sessions via ZOOM. 3 of these sessions will be for 30 minutes between 10:00am to 12:00pm in groups of 6-7. Participants will get to select a date from the monthly consultation calls for their 4th consult session. Monthly consultation calls are also available to all counselors. These calls will be from 2:00pm-3:00pm on the 1<sup>st</sup> Wednesday of each month. The 1st monthly consult call will begin in October.

**ADDITIONAL PROFESSIONAL OPPORTUNITIES for SCHOOL COUNSELORS**  
**(optional)**

**USBE Summer Summit**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
June 12-13, 2023	8:00am-3:30pm	Taylorsville HS

**American School Counselor Association (ASCA) National Conference**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
July 15-18, 2023	8:00am-5:00pm	Atlanta, Georgia

**Utah School Counselor Annual (USCA) Conference**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
November 2-3, 2023	8:00am-4:00pm	TBD

**Wasatch Front Counselor Fair**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
March TBD, 2024	8:00am-4:00pm	TBD (Jordan will host)