

## Intradistrict Communication

DATE: June 24, 2019

TO: All Secondary Principals and All Secondary Counselors

FROM: Brad Sorensen, Administrator of Schools, High School Level  
Michael Anderson, Administrator of Schools, Middle School Level  
Shelley Nordick, Administrator, Teaching and Learning  
Stacy Evans, Staff Assistant, Teaching and Learning  
Stacey Worthen, Secondary Counselor Specialist

SUBJECT: 2019-20 Comprehensive School Counseling Program (CSCP) Calendar

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CSCP dates are planned in advance so that individual counseling teams will include them in their school and CSCP calendars.

It is essential that counselors are allowed to prioritize CSCP meetings as they work to perform their other duties and tasks assigned to them.

<b>CTE/CSCP Professional Development</b>	August 2, 2019, 8:30 am – 3:00 pm, Herriman High
	October 28, 2019, 8:30 am – 3:00 pm, JATC-South
	January 21, 2019, 8:30 am – 3:00 pm, JATC-South

### CSCP Steering Committee Schedule

<u>DATE</u>	<u>LOCATION</u>
September 18, 2019	Jordan District Office – Conference Room 129
November 13, 2019	Jordan District Office – Conference Room 129
January 8, 2020	Jordan District Office – Conference Room 129
March 11, 2020	Jordan District Office – Conference Room 129
*May 6, 2020	Jordan District Office – Conference Room 129

Steering Committee meetings will host middle schools from 8:00 – 10:00 am and the high schools from 10:15 am – 12:15 pm. \*The May 6th meeting will be a combined middle school/high school meeting at the District Office from 9:00 am to 11:00 am. One representative from each school (typically the team leader) is expected to attend each scheduled meeting.

## **In-Service Schedule**

<u>DATE</u>	<u>LOCATION</u>
September 4, 2019	ASB – Presentation Room C100
*October 16th or 17th, 2019	Sandy Convention Center
December 11, 2019	Jordan District Office – Conference Room 129
April 22, 2020	Jordan District Office – Conference Room 129

\*October 16th and 17th is a flexible professional development opportunity to attend Pathways to Professions. Counselors will select one of the days to attend for 2 hours.

These inservice meetings will have two available sessions:

Session 1 from 8:00 am – 10:00 am  
Session 2 from 10:15 am – 12:15 pm

*All counselors are expected to attend each scheduled Counselor Inservice.*

### **Wasatch Front Counselor Fair**

March 18, 2010 - Granite Technical Institute

### **New Counselor Training**

<u>DATE</u>	<u>LOCATION</u>
September 5, 2019	JATC South Conference Room
October 10, 2019	JATC South Conference Room
*November 7, 2019	JATC North Entrance
January 30, 2020	JATC South Conference Room

All new counselors and interns are expected to attend New Counselor Training which will be held from 8:00 am to 10:00 am with one exception.

\*On November 7th, the training will be held from 8:00 am to 1:00 pm to allow tours of both Jordan Academy for Technology and Careers campuses.

### **GT/Credit Committee**

<u>DATE</u>	<u>LOCATION</u>
September 19, 2019	Auxiliary Services Building - PDC 102
November 21, 2019	Auxiliary Services Building - PDC 102
January 9, 2020	Auxiliary Services Building - PDC 102
March 5, 2020	Auxiliary Services Building - PDC 102
April 23, 2020	Auxiliary Services Building - PDC 102
May 14, 2020	Auxiliary Services Building - PDC 102

GT/Credit Guideline Committee meetings will host middle and high school representatives from 8:00 am to 11:00 am. School counseling team representatives are selected by the Administrator of Schools (High School Level) and the Jordan School District Secondary Counselor Specialist. If a representative is not able to attend a scheduled meeting, they should send another member of their counseling team.